



CONFIDENTIAL

RECORD OF REFERENCE CHECK

APPLICANT

Name:

REFEREES CONTACTED

Referee 1

Name:	
Relationship to applicant:	
Date contacted:	Contacted by: <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Personal conversation

Summary of remarks about the applicant's fitness and suitability for working with children or youth:

Referee 2

Name:	
Relationship to applicant:	
Date contacted:	Contacted by: <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Personal conversation

Summary of remarks about the applicant's fitness and suitability for working with children or youth:



CHURCH CONTACTED

Church 1

Name of person contacted:	
Position / role in the church:	
Date contacted:	Contacted by: <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Personal conversation

Summary of remarks about the applicant’s fitness and suitability for working with children or youth:

Church 2 (if required)

Name of person contacted:	
Position / role in the church:	
Date contacted:	Contacted by: <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Personal conversation

Summary of remarks about the applicant’s fitness and suitability for working with children or youth:

PERSON CONDUCTING REFERENCE CHECK

Name:	
Signature:	Date: